



P.O. Box 270377  
 West Hartford, CT 06127-0377  
 (860) 313-0720 Office  
 (860) 833-6968 Cell

[www.givingtreeconsulting.com](http://www.givingtreeconsulting.com)

## SMALL OFFICE PRICING

Installation and Set-up Fees		
Installation and Set-up Fee	\$200.00	
(One time charge for the duration of this agreement)		
NAMED USER LICENSE FEES		
Named Seat License	Invoiced Annually	Invoiced Monthly
<b>15-Seat Named User License</b>	\$1,500 per year	\$150.00
<p><u>Initial Term</u> shall be 12 months from contract acceptance.</p> <p><u>Subsequent Renewal Term(s)</u> shall be for 12 months from contract expiration.</p>		
Per Use Fees		
Type of Fee	Unit	Fee Per Unit
Phone Charges – outbound Domestic only <sup>1</sup>	Per Minute / Per Person	\$ 0.13
Meeting Assist	Per Meeting / Per Hour	\$ 50.00
Custom audio conferencing services <sup>2</sup>		Per Quote
Payment Terms		
Payment for Service is due net fifteen (15) days from the date of invoice, and in accordance with Section 4 of the Subscription Terms and conditions.		

<sup>1</sup> Instant Access Toll-Free audio – no commitment for minimum number of minutes required

<sup>2</sup> Toll free audio conference calls are provided as a stand-alone suite of comprehensive services

Prices subject to change without notice.

# Feature List

<b>Features</b>	<b>Small Office</b>
Meeting Size Limits	15
<b>Data Collaboration</b>	
Document Viewing	Yes
White Boarding	Yes
Annotation	Yes
Application Sharing	Yes
Application Remote Control	Yes
Desktop Sharing	Yes
Desktop Remote Control	Yes
Web Tour	Yes
<b>Interaction and Video</b>	
Chat	Yes
Polling	Yes
Video	Yes
<b>Voice</b>	
Telephony (Dial-In Toll-Free)	Yes (Per Use Fees Apply)
<b>Record / Playback / Transfer</b>	
File Transfer	Yes
Record	No
Playback	No